



HawkWatch International Field Trip and Tour Policies

Payment Policy

All HawkWatch International (HWI) trips require payment to reserve your spot. Deposits are required for multi-day tours and field trips that cost more than \$500. Trips that do not meet these criteria require payment in full to reserve your spot.

Payments and Deposits

Payment and/or a deposit is due at registration and can be made by credit card or check. You may not use a donor-advised fund to pay for any portion of any trip.

Payment in Full

The remainder of your trip balance must be paid before the trip begins. Full payment can be made at any time but must be received at least two weeks before the start of the trip. Payment reminders will be sent to the email address you provided at registration.

If full payment is not received by the deadline, HWI reserves the right to cancel your spot and offer it to individuals on the waitlist.

Refund Policy

If you can no longer join a tour or field trip, please notify HawkWatch International immediately to initiate the refund process. Refunds vary based on the number of days until the trip departs.

More than 60 Days

Trips canceled more than 60 days before departure are eligible for a full deposit refund, minus a \$50 processing fee.

Less than 60 Days

Trips canceled less than 60 days before departure are eligible for a refund of the deposit, less any non-refundable reservation fees such as rental vehicles, lodging, meals, etc. If we can secure an alternate to fill your spot, we will issue a full refund of the deposit, minus a \$50 processing fee and any non-refundable reservation fees.

Transfer your Deposit to a Donation

If you cannot attend the field trip tour, you are always welcome to transfer your deposit to a 100% tax-deductible donation. We will automatically issue you a tax receipt for any portion of your trip that is not refunded, as you will not receive any goods or services in exchange for your contribution.

Other Policies**Tour Cancellation**

We know how excited you are to go hawkwatching with us, so we promise to do everything in our power to avoid canceling your trip. If we do have to cancel a trip due to guide illness, extreme weather, etc., HWI will refund your deposit and/or payment in full, minus any non-refundable fees that cannot be recovered.

Trip Insurance

Life happens. From illness to injury to job loss, we know there are reasons you might have to cancel your trip with limited notice. As a small nonprofit, we are unable to offer refunds outside our refund policy. For this reason, we highly encourage you to consider purchasing private travel insurance through an agency you trust.

Vaccination Requirements

As a scientific organization, HWI strongly recommends that all tour participants vaccinate themselves against communicable diseases such as influenza, COVID-19, etc. If your tour involves travel to a jurisdiction with mandatory vaccination requirements, we will require proof of vaccination status prior to departure. This must be provided by the time the final payment is made.